



2019/2020 Annual Report

North East Neighbourhood House Network



Our Vision

The North East Neighbourhood House Network (NENHN) is a strong network of vibrant neighbourhood houses that share resources and work collaboratively on common priorities.

Our Aims

- To provide professional development for coordinators and committees
- To facilitate support and information sharing
- To promote and advocate on behalf of houses, in general and individually
- To develop projects addressing common issues

Our Principles

NENHN operates within a social justice framework underpinned by 10 Community Development principles which are:

- Community Ownership
- Community Participation
- Empowerment
- Access and Equity
- Life Long Learning
- Inclusion
- Networking
- Advocacy
- Self help
- Social Action

The Network's Principles and Values Are:

Work in partnership openly sharing ideas and resources

- Communicate with all other network workers
- Facilitate opportunities to learn from each other
- Provide opportunities to build the capacity of individual houses
- Facilitate sharing of ideas and lessons

Provide advocacy on behalf of all members to our peak body and other organisations

- Advocate for all houses
- Inform and support NHVic's advocacy role
- Promote the NH sector

Support and promote social justice, ethical and environmental sustainability principles in all our activities

- Work towards environmental sustainability
- Support and promote social justice principles in all our activities
- Respect confidentiality
- Work ethically
- Encourage healthy debate

Work to achieve valuable outcomes

- Use strength based approaches
- Work with each other to achieve things



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Committee of Governance

Chairperson:	Jeff Percy	Olympic Adult Education
Treasurer:	Lynne Harris	Mill Park Community House
Secretary:	Gina Wittingslow	Jika Jika Community Centre
Ordinary Members:	Sue Kent	Belgium Avenue Neighbourhood House
	Lucie Holden	Watsonia Neighbourhood House
	Cobie Vermeulen	Living & Learning Nillumbik
	Chris Lombardo	Bridge Darebin



NENHN acknowledges the traditional owners of the land on which we live and work. We pay our respects to their elders past, present and emerging.

Our Network

NENHN spans five local government areas:
Banyule, Darebin, Nilumbik, Whittlesea and Yarra





NENHN Chairperson's Report

When I reflect on last year's AGM and the launch into the 2019-2020 year my thoughts were another year of great work by our houses, the board and of course Julie's fantastic support. But then Boom! Wow! 2020 what have you given us? I'm reminded of the famous Byrds song written by Pete Seeger, Turn! Turn! Turn!

To everything (turn, turn, turn)

There is a season (turn, turn, turn)

And a time to every purpose, under heaven

A time to be born, a time to die

A time to plant, a time to reap

A time to kill, a time to heal

A time to laugh, a time to weep

I think the global pandemic and Melbourne's lockdown have yielded our own song like Pete Seeger's.

The Houses in the NENHN have pivoted (turn, turn, turn), changed and adapted to whatever was asked and have responded, as we always do, with eagerness, diligence, love and care for our communities.

As we move into the 2020 - 2021 year I believe it is 'a time to heal'.

This is my last report as Chairperson as I am stepping down from the position but would like to continue on the Committee of Governance.

We have had a number of changes of leadership within our Network during the year.

We farewelled Justine Sless, Benne Harrison, Mary Parfrey, Anna Lee, Kevin Vivian, Karyn Kamminga and Sam Ageis. We wish them well in their new directions and endeavours.

So, it is with great pleasure that I welcome Erin Elderhurst — Eltham Living and Learning Nillumbik; Allira Haeusler — Panton Hill Living and Learning Nillumbik; Rachel Cooper — Greenbrook Community House; Michelle Chrimes — Lalor Living and Learning Centre; welcome back Mary Parfrey — Holden Street Neighbourhood House; Linda Perugini — Carlton Neighbourhood Learning Centre; Genevieve Speechly — Livingstone Community Centre; Victoria Wells — Thomastown Neighbourhood House and Janelle Dunstan — Greenhills Neighbourhood House.

Once again, Julie Johnston has shown her leadership and innovation for connecting us virtually through Zoom. Thank you, Julie, for all your wonderful work across our network.

I would also like to thank the current Committee of Governance for their support and guidance. Thanks to Lynne Harris — Treasurer, Gina Wittingslow — Secretary, Sue Kent, Lucie Holden, Chris Lombardo and Cobie Vermeulen.

So, as we move into the 2020 – 2021 year we all go with a new lexicon such as: Zoom, Teams, you're on mute, un mute, please put yourself on mute, I can't see you please put your video on, share screen, social distancing, hand hygiene protocols, COVIDSafe, COVID Safety Plan, mask wearing and what are the daily numbers?

Jeff Percy — Chairperson

Manager's Report

The 2019/ 2020 year is divided into two parts, before COVID-19 (BC) and COVID-19. The life of our Network in the BC era was filled with festivals, forums, feasts and face to face fun. Then almost overnight we were all working from home managing our calendars which were loaded full of zoom meetings as we tried to juggle our work, households, home schooling and keeping an eye on the news to find out what we were and weren't permitted to do.

First I'll cover the major events of the BC era.

NENHN Awards and Annual Dinner

We celebrated our Annual Awards and Dinner in October. The Annual Dinner has become a highlight of the year as we recognise the achievements of our members and it is also a great opportunity for people to meet others from across the Network and make new connections.

Awesome Volunteer Program

Finalists

- Bridge Darebin
- Span Community House

Winner

Carlton Neighbourhood Learning Centre

Partnership Award

Finalists

- Whittlesea Community House: Fix It Friday
- Thomastown Neighbourhood House: Taste of Thomo Food Festival

Winner

Darebin Neighbourhood House Network: Baucau Friendship Project

Innovative Community Development Initiative

Finalists

- PRACE: English as an Additional Language Celebration
- Greenbrook Community House: VCAL Local Youth Engagement

Winner

Belgium Avenue Neighbourhood House: Under One Moon & Moon Lantern Project

Be Connected

NENHN was successful in getting funding for a Capacity Building Grant through the Good Things Foundation. We welcomed Sally O'Meara to the NENHN as the Lead Digital Mentor for this project. She did a fantastic job of recruiting, training and supporting 114 Digital Mentors. Training was initially run face-to-face then moved online when we went into lockdown.

Events

Our member forums throughout the year engaged members around issues including the Future of ACE; contributing to the ACE Summit and the review of the Neighbourhood House Coordination Program Guidelines.

We have had a significant turnover of managers over the last year (covered in the Chairperson's report). Our new members were able to establish connections with each other and learn about the Network through the new managers' lunch and bus tour in February. Visiting 5 neighbourhood houses across Darebin and Whittlesea was a great way to get a feel for the diversity of the houses. We're so glad that this happened in the BC era as it would not have been possible later in 2020.

Many NENHN members went to the NHVic Conference in Lorne which was packed with 350 delegates, the week before the Premier announced that Victoria was in a State of Emergency.

COVID-19

So many 2020 buzz words I could use about these unprecedented times and how we had to pivot to transition all our services online. We're a resilient bunch and we have managed to adapt quickly and doing our jobs in totally different ways to support our communities as they adjusted to the ever changing environment.

Since the beginning of COVID-19, NENHN has held weekly members ZOOM meetings for information sharing support and professional development. Meeting via video conferencing has enabled more members to participate in the life of the Network as travel time is no longer a barrier. Members have shared topics of interest and Peter Drinan, our finance officer did a great session on the financial assistance packages available with 52 people participating. The NENHN Link eNewsletter has moved from monthly to weekly to communicate all the current changes and showcase innovative ideas of our members.

Across the Network, neighbourhood houses responded to their communities by providing online classes activities, gardening, craft and activity packs, phone support and emergency food relief. The creativity of our sector shone through couch choirs, chalk festivals,

an online ukulele muster, virtual relays and exercise challenges, online art exhibitions and performances to keep people engaged and connected despite the restrictions.

It has been an extraordinary time and the rapid change continues as we navigate the process of reopening and adjusting to what COVID-19 Normal might look like.

Farewells

In addition to the members of our Network who left during the year, our peak body NHVic had a restructure in 2020 and three long term staff members were made redundant. We acknowledge the contribution to the sector of Clare Corbet, Liz Richards and Karen Washfold.

I'd like to close by thanking each member of the Committee for their work for NENHN and for providing enormous support to me in this very challenging time.



Julie Johnston — Manager





YARRA

Alphington Community Centre

2 Kelvin Road Alphington VIC 3078

Coordinator Leanne Coughlin

E leanne@alphington.org.au

T 9499 7227

W alphingtoncommunitycentre.org.au

Belgium Avenue Neighbourhood House

9 Belgium Avenue Richmond VIC 3121

Manager Sue Kent

E sueleanne1@netscape.net

T 9428 1676

W banh.org.au

Carlton Neighbourhood Learning Centre

20 Princes Street Carlton North VIC 3054

Manager Linda Perugini

E linda@cnlc.org.au

T 9347 2739

W cnlc.org.au

Collingwood Neighbourhood House

253 Hoddle Street
Collingwood VIC 3067

Manager Sue Kent

E sueleanne1@netscape.net

T 9417 4856

W banh.org.au

Finbar Neighbourhood House

143 Kent St Richmond VIC 3121

Coordinator Lyn Davies

E coordinator@finbar.org.au

T 9428 7668

W finbar.org.au

Fitzroy Learning Network

198 Napier St Fitzroy VIC 3065

Manager Robert Menzies

E robert@fln.org.au

T 9417 2897

W fln.org.au

Holden Street Neighbourhood House

128 Holden St North Fitzroy VIC 3068

Acting Manager Mary Parfrey

E manager@holdenstreet.org.au

T 9489 9929

W holdenstreet.org.au

North Carlton Railway Neighbourhood House

20 Solly Ave Princes Hill VIC 3054

Manager Alison Beck

E manager@railwayneighbourhoodhouse.org.au

T 9380 6654

W railwayneighbourhoodhouse.org.au

Richmond Community Learning Centre

15 Barnet Way Richmond VIC 3121

Manager Simone Gardiner

E manager@rclc.org.au

T 9428 9901

W rclc.org.au

Princes Hill Community Centre

5 Bagung Lane Carlton North VIC 3054

Coordinator Dianna Walpole

E enquiries@princeshill.org.au

T 9387 7740

W princeshill.org.au

DAREBIN

Alphington Community Centre

(see above)

Gurwidj Neighbourhood House

43 Clapham Street Thornbury VIC 3071

Coordinator Cindy Bux

E CindyB@aal.org.au

T 9416 7682

Jika Jika Community Centre

Cnr Plant and Union Street
Northcote VIC 3070

Manager Gina Wittingslow

E office@jikajika.org.au

T 9482 5100

W jikajika.org.au

PRACE

35 Sturdee St Reservoir VIC 3073

Executive Officer Libby Barker

E libby@prace.vic.edu.au

T 9462 6077

W prace.vic.edu.au

Reservoir Neighbourhood House

2B Cuthbert Rd Reservoir VIC 3073

CEO Angie Davidson

E coordinator@reservoirnh.org.au

T 9462 4611

W reservoirnh.org.au

SPAN Community House

64 Clyde St Thornbury VIC 3071

Manager Colleen Duggan

E manager@spanhouse.org

T 9480 1364

W spanhouse.org

Bridge Darebin

CEO Chris Lombardo

E ceo@bridgedarebin.org.au

T 9484 5806

W bridgedarebin.org.au

— Preston

218 High St Preston VIC 3072

— Thornbury

131 Shaftsbury Parade

Thornbury VIC 3071



BANYULE

Diamond Valley Learning Centre

1 Diamond Creek Road
Greensborough VIC 3088
Manager Veronica Kioria
E veronica.kioria@dvlc.org.au
T 9435 9060
W dvlc.org.au

Greenhills Neighbourhood House

Community Dr Greensborough VIC 3088
Coordinator Janelle Dunstan
E coordinator@greenhillshnc.org.au
T 9435 9287
W greenhillshnc.org.au

Livingstone Community Centre

1 Livingstone St Ivanhoe VIC 3079
Coordinator Genevieve Speechly
E community@livingstone.org.au
T 9497 2014
W livingstone.org.au

Olympic Adult Education

21 Alamein Rd West Heidelberg VIC 3081
CEO Jeff Percy
E manager@oae.vic.edu.au
T 9450 2665
W oae.vic.edu.au

Rosanna Fire Station Community House

232 Lower Plenty Road Rosanna VIC 3084
Coordinator Jasdip Singh
E jasdips@rfsch.org.au
T 9458 1935
W rfsch.org.au

Watsonia Neighbourhood House

47 Lambourn Road Watsonia VIC 3087
Manager Lucie Holden
E manager@watsonianh.org.au
T 9434 6717
W watsonianh.org.au

WHITTLESEA

Creeds Farm Living and Learning Centre

Cnr Redding Rise and Snugburgh Way
Epping North VIC 3076
Manager Max Sargent
E manager@cflc.org.au
T 9023 4606
W cflc.org.au

Greenbrook Community House

40 McFarlane Cres Epping VIC 3076
Coordinator Rachel Cooper
E rachel.cooper@whittlesea.vic.gov.au
T 9408 0916

Lalor Living & Learning Centre

47A French Street Lalor VIC 3075
Manager Michelle Chrimes
E manager@lalorllc.vic.edu.au
T 9465 6409
W lalorllc.vic.edu.au

Mernda Community House

2 Heals Rd Mernda VIC 3754
Coordinator Paras Christou
E merndach@whittleseacc.org.au
T 0475 454 133
W merndach.org.au

Mill Park Community House

68 Mill Park Drive Mill Park VIC 3082
Manager Lynne Harris
E admin@millparkcommunityhouse.com
T 9404 4565
W millparkcommunityhouse.com

Thomastown Neighbourhood House

52 Main St Thomastown VIC 3074
Manager Victoria Wells
E manager@tnh.org.au
T 0488 224 439
W tnh.org.au

Whittlesea Community House

92a Church Street Whittlesea VIC 3757
Manager Mary-Lynn Griffith
E wchi@whittleseach.com.au
T 9716 3361
W wchi.com.au

NILLUMBİK

Allwood Neighbourhood House

901 Main Road Hurstbridge VIC 3099
Coordinator Vicki Kaye
E mail-inc@allwoodhouse.org.au
T 9718 2717
W allwoodhouse.org.au

Living & Learning Nillumbik

Manager Cobie Vermeulen
E Cobie.Vermeulen@nillumbik.vic.gov.au
T 9433 3744
W livinglearningnillumbik.vic.gov.au

– Diamond Creek

119 Cowin St Diamond Creek VIC 3089
Coordinator Natalie Bucknell
E natalie.bucknell@nillumbik.vic.gov.au

– Eltham

739 Main Road Eltham VIC 3095
Coordinator Erin Elderhurst
E erin.elderhurst@nillumbik.vic.gov.au

– Panton Hill

18 Bishops Rd Panton Hill VIC 3759
Coordinator Allira Haeusler
E Allira.Haeusler@nillumbik.vic.gov.au

Wadumbuk St Andrews Community Centre

35 Caledonia Street St Andrews VIC 3761
Administrator Julie Kelly
E standrewscommunitycentre@gmail.com
T 9710 1223
W standrewscommunitycentre.org

Digital Mentors helped learners to build their digital skills for a range of things like email, online shopping, Centrelink, banking and learning on the Be Connected website.



Be Connected Capacity Building Project

During our recent Be Connected Capacity Building project, NENHN recruited and trained 114 Digital Mentors who are now equipped to support older Australians with their digital skills.

We worked closely with member Neighbourhood Houses and Local Government teams, assisting them to explore and implement Be Connected programs and access a range of fantastic free resources.

Volunteers attended fun and informative workshops in late 2019 and early 2020, and ongoing support was provided by our Lead Digital Mentor.

NENHN also hosted and supported events during Get Online Week in 2019, bringing community members together over a delicious lunch to learn more about the benefits of 'getting online'.

Of course, things changed significantly from March 2020.

As the COVID-19 emergency took hold, we were able to shift our focus and support Neighbourhood House staff and volunteers with digital skills so that they could get their classes and groups online as quickly as possible and keep their participants engaged.

We also moved quickly to establish online Digital Mentor training. We were able to leverage the availability of volunteers and staff who had been

displaced by COVID-19 and were looking for a safe way to volunteer.

As a result of moving our training online, we were able to extend this support to regional and remote Neighbourhood Houses across Victoria. We set them up with free training for their volunteers, and procedures to manage phone support - especially important during second wave lockdowns.

We also worked closely with a Palliative Care organisation to establish Digital Mentor training for their team of volunteers. This important initiative involves supporting vulnerable, isolated Carers to build their digital skills whilst they are providing home-based care to a loved one in their final months or weeks.

Our Digital Mentors have been supporting vulnerable people over the phone during lockdown – helping them to use technology so that they can stay in touch with their friends and family, apply for jobs, shop online for essentials, access government supports, and in one case – even attend a funeral online via Zoom. This work is having an enormous impact on the lives of people who would otherwise be feeling very isolated.



Sally O'Meara — Lead Digital Mentor

After working with a Digital Mentor, learners can now use their phone to stay in touch with family living overseas, and see their friends safely online.



Digital Mentors helped learners to overcome issues that were stopping them from getting online — such as email not downloading properly, issues with devices and the internet. Many learners are now more comfortable using technology to keep in touch with their social groups, family and friends.

Annual Financial Statement

Treasurer's Report

- The North East Neighbourhood House Network Inc completed the 2019-2020 in a positive position.
- The COVID-19 Pandemic impacted on our service provision.
- The Federal allocation of JobKeeper has assisted greatly with our financial stability.
- All provisions have been allocated and our overall financial picture is very strong.
- Annual budgets were prepared for the period. All areas remain under or at budget projection.
- All Statutory employee provisions continue to be accrued and allocated.
- We were able to offer a reduction in Annual membership fees, which will support our member agencies through this difficult period.

My thanks go to Julie for her ongoing commitment to the Network and to Peter for the provision of quality financial statements.

We believe that this is an accurate financial summary of the transactions undertaken in the 2019-2020 period by the North East Neighbourhood House network inc.

A handwritten signature in black ink, appearing to read 'Lynne Harris', with a long horizontal flourish extending to the right.

Lynne Harris — Treasurer

Balance Sheet

AS AT 30 JUNE 2020

	2020 \$	2019 \$
CURRENT ASSETS		
Bendigo Bank - Operating	66,603	80,378
Bendigo Bank - Term Deposits	105,806	53,938
Accounts & Other Receivables	7,283	33,337
Prepaid Expenses	1,312	890
	181,004	168,543
NON CURRENT ASSETS		
Motor Vehicle at cost	5,918	5,918
Less Provision for Depreciation	-5,918	-5,918
Property Plant & Equipment at cost	15,227	7,882
Less Provision for Depreciation	-6,783	-4,898
	8,444	2,984
TOTAL ASSETS	189,448	171,527
CURRENT LIABILITIES		
Trade & Other Creditors	20,921	14,621
Provision for Annual Leave & Time in Lieu	1,614	9,838
Provision for Long Service Leave	12,248	8,626
Provision for Equipment & Services	22,500	22,500
Provision for Future Fund	10,000	10,000
Provision for policy Development	5,000	5,000
Grants Received in Advance	20,225	30,914
Accrued Expenses	3,250	1,901
TOTAL LIABILITIES	95,758	103,400
NET ASSETS	93,690	68,127
Represented by		
MEMBERS EQUITY		
Opening Balance 1 July	68,127	46,825
Add Net Income For the Year	25,563	21,302
TOTAL EQUITY	93,690	68,127

Income Statement

FOR YEAR ENDED 30 JUNE 2020

	2020	2019
	\$	\$
INCOME		
Grants	137,408	94,958
Membership	5,614	7,191
Consultancy	11,203	37,922
Sundry Income	2,470	2,655
Interest	1,595	2,718
COVID-19 Support	28,000	0
TOTAL INCOME	186,290	145,444
Less		
EXPENDITURE		
Advertising	324	505
Bank Charges	221	227
Boardroom & Governance	1,510	792
Bookkeeping	2,700	3,330
Consulting Fees	2,891	3,115
Depreciation	1,884	1,219
Insurance	606	555
IT support	1,108	603
Motor Vehicle Expenses	1,062	1,859
Program Costs	17,386	7,438
Printing & Stationery	137	47
Rent	1,000	1,058
Repairs & Maintenance	0	50
Payroll Expenses	123,720	98,458
Staff Training	1,440	9
Subscriptions & Registrations	1,036	1,673
Sundry Expenses	456	1,111
Telephone & Internet	2,335	1,418
Travel	772	575
Volunteer Training & Expenses	139	100
TOTAL EXPENSES	160,727	124,142
NET INCOME FOR THE YEAR	25,563	21,302

Cash Flow Statement

FOR YEAR ENDED 30 JUNE 2020

	2020 \$	2019 \$
INCOME		
Grants Received	170,841	141,205
Other Income	21,241	15,909
Interest Income	1,969	1,816
COVID-19 Support Income	22,034	0
	216,085	158,930
EXPENDITURE		
Payments To Suppliers & Employees	170,648	129,382
	170,648	129,382
NET CASH INFLOWS FROM OPERATIONS	45,437	29,548
less		
NET CASH INFLOWS FROM INVESTING ACTIVITIES		
Purchases Of Fixed Assets	7,344	0
NET CASH INFLOWS	38,093	29,548
RECONCILIATION OF OPERATING SURPLUS WITH CASH FLOW FROM OPERATIONS		
Operating Surplus/-Deficit For Year	25,563	21,302
Add Back Depreciation	1,884	1,219
	27,447	22,521
MOVEMENT IN ASSETS & LIABILITIES		
Decrease/Increase In Receivables	25,632	-33,044
Decrease/Increase In Creditors & Provisions	-7,642	40,071
NET CASH INFLOWS FROM OPERATIONS	45,437	29,548
CASH AT BANK AT START OF YEAR	134,316	104,768
ADD NET CASH INFLOWS (OUTFLOWS)	38,093	29,548
CASH AT BANK	172,409	134,316
MADE UP AS FOLLOWS		
Bendigo Bank - Operating	66,603	80,378
Bendigo Bank - Term Deposit	105,806	53,938
CASH AT BANK	172,409	134,316

Notes To The Financial Statements

FOR THE YEAR ENDED 30TH JUNE 2020

Note:1 Statement of significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial report preparation requirements of the Associations Incorporation Reform Act 2012. The committee have determined that the Association is not a reporting entity.

Basis of Preparation

The report has been prepared in accordance with the following applicable Accounting Standards and Urgent Issues Group Interpretations:

- AASB 101: Presentation of Financial Statements
- AASB 107: Cash Flow Statements
- AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors
- AASB 110: Events after the Balance Sheet Date
- AASB 1031: Materiality
- AASB 1048: Interpretation and Application Standards

No other Australian Accounting Standards, International Accounting Standards Urgent Issues Group Interpretations or other authoritative pronouncements of the Australian Accounting Board have been applied.

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historic costs.

The following is a summary of the material accounting policies adopted by the Association in the presentation of the financial reports. The accounting policies have been consistently applied, unless otherwise stated.

Accounting Policies

(a) Plant and Equipment

Plant and equipment are measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the asset's employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Increases in the carrying amount arising on revaluations are credited to the revaluation reserve in equity. Decreases that offset previous increases of the same asset are charged against fair value reserves directly in equity; all other decreases are charged to the income statement. Each year the difference between depreciation based on the assets original cost is transferred from the revaluation reserve to retained earnings.

(b) Depreciation

The depreciable amount of all fixed assets, is depreciated on a diminishing value basis over their useful lives to the Association commencing from the time the asset is held ready for use.

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated carrying amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the income statement. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

(c) Cash and Cash Equivalents

Cash and Cash Equivalents includes cash on hand, deposits held at call with banks or financial institutions, other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short term borrowings in current liabilities on the balance sheet.

(d) Comparative Figures

Comparative figures have been adjusted to conform to changes in presentation for the current financial year where required by accounting standards or as a result of changes in accounting policy, or changes to the accounting period.

(e) Change in accounting policies

There have been no changes in accounting policies for the financial period.

Statement By Committee



In the opinion of the Members of the Committee of the Association,

1. The accompanying revenue statement is drawn up so as to give a true and fair financial view of the Association's income for the financial year ended 30 June 2020.
2. The accompanying balance sheet gives a true and fair view of the state of affairs for the Association for the financial year ended 30 June 2020.
3. At the date of this statement, there are reasonable grounds to believe that the Association can meet its debts when and as they fall due.

This statement is made in accordance with the resolution of the Committee and is signed on and behalf of the Committee by:

Jeff Percy — Chairperson

Lynne Harris — Treasurer

Dated this 2 September 2020



North East Neighbourhood House Network Inc
 Address 47 Lambourn Rd Watsonia
 Phone 0419 873 415
 Email nenhn@nenetwork.org.au
 Web nenetwork.org.au
 ABN 195 168 943 42
 Association Reg #A0026192J

NENHN acknowledges
 the support of the
 Victorian Government

